Professional Staff Senate Meeting
Senate Meeting Notes
Wednesday, October 12, 2011
Boyington, Student Union Building

In Attendance
Kristine Barney, Jami Dye, Dan Griggs, Corrine Henke, Chris Hyer, Peter Jurhs, Mark Messing, Kathleen Tuck, Karen Wargo, Marlene Weis

Absent
Robert Buel, Sari Byerly, Sundi Musnicki

I. Call to Order
Kathleen called the meeting to order at 10:30 a.m.

II. Review and approval of minutes from September meeting
Mark motioned to approve the minutes, Dan seconded the motion and the committee voted unanimously to approve the September 14th meeting minutes.

III. Treasurer’s report
Appropriated - $1,670.70
Local - $3,705.07

IV. Emeritus application
a. The committee reviewed the emeritus application for Jill Collins. Kristine moved to approve the application, Dan seconded the motion and the committee voted unanimously to approve the application.

b. The committee would like to formally recognize and thank Corrine for her work on the new emeritus application checklist.

V. Old business
a. Fall luncheon planning: The luncheon will be held Nov. 15 in the Simplot Ballroom. The committee is currently exploring food options. Karen is going to check with Aramark to see if we can offer a potato bar and sandwich bar combination. After lengthy discussion, the Senate decided it is best to charge $6 per lunch. We are using the same colors as last year (orange and blue) and the committee is working on the program and announcement. Marlene suggested sending a meeting request via Google Calendar to reserve the date on people’s calendars.

b. Bronco PrimeTime: Is scheduled for Thursday, October 20th from 4:00 - 7:00 p.m. in the Stueckle Sky Center. Kathleen will contact the Morrison Center, Karen will approach Human Resources, and Robert will contact Campus Rec to see if there is any news these departments would like communicated to professional staff. The Homecoming Committee confirmed that they will have a cell phone collection box on site to collect used cell phone equipment. Kristine will coordinate activities for the raffle. Senate shifts for the event are as follows:

4:00 - 5:00 p.m.
Jami Dye, Corrine Henke, Mark Messing, Sundi Musnicki, and Marlene Weis

5:00 - 6:00 p.m.
Kristine Barney, Sari Byerly, Dan Griggs, and Kathleen Tuck
6:00 - 7:00 p.m.
Dan Griggs, Peter Jurhs, Kathleen Tuck, and Karen Wargo
c. Subcommittee chairs: We do not currently have chairs for all of the subcommittees. Corrine has approached several people but has not found volunteers willing to commit to serve on the vacant committee seats. We discussed trying to recruit volunteers at the upcoming luncheon. Robert kindly volunteered to head up this assignment.
d. Professional Staff of the Year: Six nominations were submitted. It was suggested to begin the nomination process earlier in the future.
e. Rake up Boise: We are looking for volunteers for the Rake up Boise event. If you are interested or know of someone that is interested please contact Kimberly Woodings. There was a rumor that the date of this event changed. Kathleen will check publications to verify the date is posted correctly (note: it is Nov. 19).

II. New Business
a. Football Throwing contest
b. Agenda items for meeting with President Kustra: Kathleen is meeting with Dr. Kustra tomorrow to discuss ways to raise morale of staff on campus. Kathleen asked the Senate if there were any concerns we would like voiced. Agenda topics included:
   i. Request an update on the PSAP survey.
   ii. Share comments from the recent professional staff survey.
   iii. Request more financial support for staff week.
   iv. Vacation/sick time in comparison to peer institutions. This topic was tabled until further research is completed.
   v. Proposal to allow guns on campus. Mention that we support his position on this initiative.
   vi. Accessing our TIAA-CREF accounts in an emergency. This topic was postponed for a future Senate meeting. The Senate would like to bring in a representative from Human Resources to explain why professional staff can’t access their accounts in an emergency and discuss what policy changes it would take to update this. Kathleen will contact Pablo Coblentz to see if he is willing to speak with the Senate about this topic.
   vii. Emergency procedures: Kathleen was contacted about an emergency situation where an employee could not find the AED defibrillator. There was a suggestion to request more emergency posters in buildings across campus.

III. Announcements
a. Bruce Newcomb will attend the November Senate meeting
   The Senate would like his perspective on how the Senate can be engaged in events that affect professional staff, particularly changes to sick/vacation benefits and how to better respond to these topics. Having Bruce at the next meeting is a great opportunity to promote Professional Staff Senate meetings.

IV. Adjourn
Kathleen adjourned the meeting at 11:40 a.m.