In Attendance
Kristine Barney, Sari Byerly, Jami Dye, Corrine Henke, Chris Hyer, Peter Jurhs, Mark Messing, Sundi Musnicki, Kathleen Tuck, Marlene Weis, Karen Wargo

Absent
Dan Griggs

I. Call to order
Kathleen called the meeting to order at 10:30 a.m.

II. Review and approval of minutes from May meeting
Mark motioned to approve the minutes with a correction to the spelling of Peter Jurhs’ last name. Kristine seconded the motion and the committee voted unanimously to approve the May 11th meeting minutes.

III. Treasure’s Report
Topic tabled for future discussion.

IV. Guest – Mark Rudin, Vice President for Research
Discussed several research initiatives.
- Compliance issues are becoming increasingly more restrictive and the University is working on implementing a conflict of interest/conflict of commitment policy. This policy will cover financial and non-financial conflicts and will likely be administered through the Provost’s Office. The goal of this policy is to acknowledge conflicts that exist and implement a way to manage them.
- We received grant funding to build a Biomedical Research Vivarium in 2010 that will house animals for scientific research. A mass coordinated mailing effort to entities with these facilities during the National Animal Rights week targeted Boise State. The new facility will not house any primates and will not be used to conduct embryonic stem cell research.
- Funding for research is dropping due to economic trends and reduced stimulus funding. Because of this we need to write better grant proposals and we are teaming up with experts outside the faculty, including professional staff members, to accomplish this.
- We are actively looking to increase our presence in downtown Boise. We have had recent success expanding program offerings in the College of Social Sciences and Public Affairs to the Alaska Center.
• Mark asked the Professional Staff Senate if there is opportunity to create a subcommittee to task professional staff with the responsibility of streamlining research initiatives and helping to clarify the rules for professional staff involvement with grant proposals. Can the Professional Staff Senate explore ways to help simplify research initiatives on campus and become more involved with research initiatives?

V. Review and vote on emeritus applications
• Emeritus application for Georgia Girvan: Mark moved to approve the emeritus application and Kristine seconded the motion. The application was unanimously approved.
• Emeritus application for Gary Rasmussen: Kristine moved to approve the emeritus application and Marlene seconded the motion. The application was unanimously approved.
• Kathleen will draft language for the Professional Staff Association Handbook to clarify the emeritus application requirements to include a resume or vita.

VI. Old business
• Staff Week report:
  o **Ice Cream Social**: Due to inclement weather, the Ice cream social was moved into the Student Union Building and it was not well attended. The Senate discussed possible reorganization of future Staff Week events. Many think kicking Staff Week off with the ice cream social and potentially using the event to promote involvement in other activities (i.e. volleyball and bowling tournaments) could boost participation of future events.
  o **Operation Care Package**: Was a great success. There was tremendous involvement from professional and classified staff.

• Committee assignments:
  o Corrine is identifying current vacancies on various committees. Some committees require a lot of training and a new member may need to shadow an existing member before the committee responsibilities can fully transition to the new member. Corrine is working on communicating to former members that their term has expired. In addition, a communication to notify all Professional Staff of new volunteer opportunities will be ready for distribution before the new semester starts in August. The communication will include the vacant committee seats/time period requirement/scheduled meeting times/experience required/etc.

• New senator orientation
  o All new members completed an orientation session focused on new duties and responsibilities.

VII. New business
• **New senator to replace Bob Henry**: Marlene will explore options for filling the vacant position and report back to the
Senate.

- **Survey of Professional Staff**  
Kristine and Karen will head up a committee to create and distribute a professional staff survey. The survey will identify new areas of interest for professional staff to explore and opportunities for future committees and involvement with the Professional Staff Association.

- **PSA brochure – creation and design**  
Sundi will coordinate the publication of a Professional Staff Senate flyer and explore printing costs. She will bring a draft to the next senate meeting in July. The publication will describe who we are, what we represent, our accomplishments, changes that affect professional staff, etc.

- **Scheduling conflicts for spring luncheon on May 3rd**  
The Spring Luncheon was scheduled the same week as the Bosses Breakfast and the Benefits Fair this past year and will conflict again in 2012. The Senate agreed to explore other dates to avoid this conflict in 2012 and future luncheons. Kathleen will research room availability.

VIII. Announcements
- Kathleen requested photos of Jami, Sari, and Chris to post on the Professional Staff Association website.
- Professional Staff contracts were distributed to Deans and Vice Presidents on Monday.

IX. Adjourn  
The meeting was adjourned at 11:53 a.m.