Professional Staff Association  
Senate Meeting Notes  
April 13, 2011  
Boyington Room, Student Union Building

In Attendance:
Dan Griggs, Kathleen Tuck, Karen Wargo, Melissa Wintrow, Alain Rodrigue, Kristine Barney, Bill English, Marlene McVeigh, Brian MacDonald

Absent:
Pat Pyke, Corrine Henke, Bob Henry,

I. Call to Order
- Dan called the meeting to order at 10:40 a.m.

II. Approval of minutes
- The minutes were approved as written.

III. Treasurer's Report
- Kathleen discussed recent adjustments in our accounts, caused by the billing to appropriated instead of local by ARAMARK. The local account is being spent down, to avoid any problems that might arise from such a large carry forward balance in local.
  - The payout to the Foundation was the donation of the Professional Staff of the Year cash award.
  - The Social committee has requested $ for the Staff Picnic. The senate requested that the committee provide a formal proposal detailing how they plan to spend the money. It was agreed by all, that in an attempt to help expedite the request, we would conduct this by email during the course of the next few weeks.

IV. Guests
- no guests

V. Old Business
- Spring Luncheon - Melissa gave us an update on the communications for the Spring Luncheon. Invitations were sent out via email this week, reminders will be going out a few times during the next few weeks. The agenda is in the final stages of being worked on, it will be shared with the senate soon. A postcard will be sent to emeriti. 5 people are needed to check people in, a signup sheet was circulated. Karen will bring the Goodwill Donation Box. Kathleen will include a reminder in the Update about the luncheon, and the Goodwill donation opportunity.
There are 130+ honorees at this year's luncheon.
  - Brian discussed the presentation portion of the luncheon. There will be 8 slots available (currently 5 have been taken) for departments/individuals to Celebrate! and share their triumphs and successes during the past year.
The cost of emeriti plaques was discussed. The question was raised, 'Should we continue to provide plaques to emeriti?' It was agreed that we should continue this discussion, for this year, we will purchase the plaques.

Replacement of ID card. Dan said this topic is on deck for Stacy as she is busy with Board of Education and legislature right now. There was a little frustration about the lack of progress on this.

VI. New Business

VII. Announcements

VIII. Adjourn

- Dan adjourned the meeting at 11:30 a.m.