Professional Staff Association  
Senate Meeting Notes  
November 11, 2009  
Alexander Room, Student Union Building

In Attendance:  
Mandy Nelson, Beth Oppenheimer, Pat Pyke, Kathleen Tuck, Alain Rodrigue, Melissa Wintrow, Kimberly Woodings

Absent: Bill English, Mike Reed

I. Call to Order and Opening Activity  
- Pat called the meeting to order at 10:37 am  
- For the opening activity Pat shared information about the College of Engineering. She handed out a College of Engineering highlights card and newsletter. January 30, 2010 is Family Engineering Day for the community. Pat also handed out pens made of recycled materials and earrings and wine markers made out of recycled electronic components.  
- The gavel was passed to Alain for the next meeting.

II. Review and Approval of Minutes from October Meeting  
- Kathleen moved to pass the minutes as is. Pat seconded the motion and the senate voted unanimously to approve the September meeting minutes.

III. Treasurer’s Report  
- Mike reported via email that there is no new financial update.  
- Kimberly’s reimbursement is pending Jane’s approval.

IV. Committee Outreach Chair: Kimberly’s report  
- Kimberly sent an email to everyone serving on a committee asking for updates. She has not received anything back yet. She also updated the website committee information.  
- With Ferd’s departure from the university, there is an opening on the HR Advisory Committee. This must be a senate member. Ferd also sat on the Professional Staff Salary Administration Project committee. Kimberly contacted Dale Seey about replacing Ferd. Pat stated that she and Ferd had previously contacted Dale about adding an academic representative. Beth agreed to fill Ferd’s spot on the HR Advisory Committee. Kimberly will notify Jane.  
- Matt Lundgren will chair the Volunteer Sub-committee.  
- Pat asked if anyone wanted to fill in for Ferd to help her coordinate the Networking Sub-committee, but added that she is happy to do it by herself if necessary. Melissa wants to endure that each senate representative for the 3 sub-committees stays in touch with the chairs of each committee in an advisory role. Melissa will add updates from these committees to the agenda each month.

V. Old Business  
- Kathleen gave an update on the Social Committee Basketball shoot-out event.
• November 24th 11:45-1:15: First round in the Auxiliary Gym. Top 10 or 20 (depending on number of participants) will advance to semi-finals.
• December 4th 11:45 – 1:15: Semi-finals. Top male and top female contestant advances to the final round.
• December 12th - Top 2 compete at half-time at the Bronco Men’s basketball game. Winner gets 2 free tickets to a future basketball game plus a basketball signed by the team.

A flyer for the event has been posted on the PSA website and there will be a blurb in the Update. Kathleen would like to appropriate funds for printing and delivering a small flyer to everyone on campus. She thinks it will be around $123. Melissa asked Kathleen to send the flyer to Renee Delaney and Owen McDougal to email out to ACE and Faculty. Kathleen motioned to spend $123 for printing and delivering. Melissa amends amount to not exceed $150. Beth seconded the motion and the senate voted unanimously to approve. Kathleen asked that anyone who can help out with the shoot-out please do so. Melissa suggested having the top two announced in the Update and having the prize presented by a senate member.

• Update on employee benefits – please continue to encourage people to have their voices heard if they have concerns.

VI. New Business
• Some senate members met with Stacy Pearson and Jane Buser about changes in policy regarding employee contracts. Proposed change from 90 to 60 days for contract non-renewal. Melissa asked Stacy to present the information to a larger audience. A meeting has been scheduled for Thursday, November 19, 2009 at 2:00 p.m.
• Winter luncheon: January 7th in the Jordan.
  • Food options are limited due to expense. Looking at having chicken marsala, potatoes and broccoli. There will be a vegetarian pasta option also. The luncheon committee would like to subsidize the cost of the luncheon by approximately $3.50 per person. Alain asked what our expenses were last year. Kimberly had the numbers from two years ago and the cost was about $1650. Costs include the SUB, catering, the Professional Staff of the year award and plaque. Kathleen motioned to subsidize the cost of the luncheon and charge $7.00 per person. Mandy seconded. 4 aye votes 1 abstention. The motion is carried.
  • Pat has invited the President and VP’s. Sona is out of town and will not be able to attend.
  • Ferd’s departure has left an open senator seat. Bill and Melissa discussed looking at the ballot to see who ran and see if there is anyone from an under-represented area of campus. Melissa will email out the names.

VII. Announcements
• The senate structure will be discussed at the next meeting.
• Next Professional Staff Senate meeting will be Wednesday, December 9, 2009.
VIII. Adjournment
  • The meeting was adjourned at 12:02 pm by Alain.