1. Call to order - 11:07

2. Minutes - October minutes approved

3. Treasurer’s Report - Budget updates, costs for luncheon: Rebecca working with Kimber as deposit does not match expectation. Numbers are not balancing with carryover. $1200 deposited for luncheon.

4. Old Business
   a. FLSA - status updates
      i. Survey data sent to HR and Stacy
      ii. Survey summary sent to PSA - Survey reviewed
   iii. SBOE updated policy (grandfathering current) 11/14/16
   iv. Implementation Nov. 20, 2016 - Update. Accrual will not change if pro-staff remaining same position (grandfathered staff).
   c. Volunteer committee update - Rake up Boise occurred 12/12/2016, good turn out from Senate and Staff, as well as service learning students. Four yards were raked!

5. New Business
   a. TIAA/PERSI meeting briefing and next steps- Daniel (not in attendance) update to come.
   b. Draft correspondence for PSA sent Dec
      i. Training opportunities - capture in Trello: Any senate member to add training if they see it?
ii. Networking opportunities - capture in Trello: Rachel assigned to card

iii. Volunteer opportunities - capture in Trello: Matt began volunteer tracking on board

c. Marketing materials status - Kori: QR code to website? Kori almost completed, Rachel working with Kori to get info out to Senate.

d. Website updates status - Rachel and Erin: Rachel is working on individual photo and group photo posting. If senate member does not have photo, please send to Rachel ASAP.

e. Initial planning spring luncheon (April) and staff week (May)

.f. Who will chair or co-chair each effort? - Rachel and Matt. Rachel will learn the finance piece as well.

i. Brainstorm theme and speaker for spring luncheon - Earth Day and Sustainability? Consensus. Matt will discuss with Suzy Arnette.

ii. Initiatives for staff week (staff shirts? Aramark food donation?) - May 8th-12th. Co-chairs Jared, Ben? Networking committee has discussed potential events. Each committee can come up with activity(s)? Reach out to ACE for partnership, Ben will reach out. Print on demand and make available for Staff to purchase? Then market the shirt? Rachel will discuss with Abby LeChance potential for discount on shirt.

6. Other

a. Idaho Public Employees Association (IPEA) - Teri Gormley, VP: Lobbies for all public employees, and lobby the CEC committee. Dues are required for personal representation.

b. Maria and Jared on Tuition committee meeting tomorrow, three hour meeting at SILC; will report at next meeting.

7. Adjournment - 11:51 A.M.