BSUAOP Executive Board Meeting Minutes  
DATE: OCTOBER 30, 2012  
FINAL

### CALL TO ORDER
The meeting was called to order at 12:15 p.m. by President Delaney.

### ROLL CALL
Present: Sue Antonich, Karen Baker, Leslie Black, Rene’ Delaney, Danya Lusk, Twyla Perkins, Debbie Porter, Suzan Raney, Lois Santillanes, Tricia Trofast  
Proxies: n/a  
Quorum Established: Yes: Y No:  
Absent: Shelly Doty, Teri Gormley, Marsha Hale, Jerri Mizrahi, Jamie Sheppard

### NOTE TAKER
Twyla Perkins

### AGENDA TOPICS

#### APPROVAL OF MINUTES
Leslie called to motion for approval of the Aug. and Sept. 2012 minutes. Rene’ called to second the motion and all approved.

#### COMMUNICATION FROM OFFICERS
- **President**: Rene’ Delaney thanked Leslie for setting up the PDD event and recognized Lois for providing the certificates and her initiative with the PSP packets. Seeing the low attendance was sad. Rene’ congratulated everyone for a good job!  
- **Vice President**: Suzan Raney will contact Reggie after the Thanksgiving break, to discuss options for a future brown bag event.  
- **Secretary**: Twyla Perkins will update final minutes for Sue to post to the AOP website.  
- **Treasurer**: Sue Antonich provided an update of the budget and report review.

#### MEMBER REPRESENTATIVES
- **A-F & Emeriti** - Karen Baker: Questioned the membership status (re: Danya’s report below)  
- **G-L** - Debbie Porter: No report  
- **M-R** - Danya Lusk: No report  
- **S-Z** – Tricia Trofast: Donated paper for brochures.

#### REPORTS OF STANDING COMMITTEES
- **Membership**: Danya Lusk – Sending the letter and brochure via snail mail is more personable and effective with new employees. Danya presented additional revisions to the letter, brochure and membership form, inclusive of ACE and BSUAOP differences and mentorship. Membership brochures will include the 10% to charity statement with the Holiday Auction event. Danya reported 30 current members, 15 new from the PDD event and 15 renew. Reminder for officers and area reps to send membership info out. Danya will send a reminder to those that did not renew.  
- **Scholarships & Awards**: Jamie Sheppard – absent  
- **Nominations**: Sue Antonich  
- **PSP**: Lois Santillanes recommended checking the NAEOP website.  
- **Way & Means**: Marsha Hale – absent (Rene’ confirmed cartridge replacements)  
- **ACE Representative**: Debbie Porter confirmed ACE had a successful recognition luncheon. Years of service were recognized by VP area. The ACE Senate worked well as a team! Chris Mathies speech was wonderful.  
- **Keynoter Editor**: Shelly Doty – absent (Rene’ provided drafts for review and confirmed these are to be sent quarterly)

#### REPORTS FROM SPECIAL COMMITTEES
- **Web Page** – Sue Antonich will add the minutes to the AOP website.  
- **Professional Development Day** – Reviewed survey results from the Fall 2012 event. No recording was allowed, attendance was low, and the material presented was very interesting and applicable. We need to get better with marketing and providing interesting subject matter.
<table>
<thead>
<tr>
<th>Holiday Auction – Sue Antonich - Under Unfinished Business</th>
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<tr>
<td><strong>Bylaws</strong> – Leslie Black – no report</td>
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<td><strong>Bosses Breakfast</strong> – Vacant</td>
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<td><strong>Librarian</strong> – Vacant</td>
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<td><strong>NEW BUSINESS</strong></td>
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**ADJOURN & NEXT MEETING**
Suzan motioned to adjourn the meeting. Leslie moved to second the motion and the meeting was adjourned at 1:21 PM.